

**Capability Snapshot**™

Capability	
WHAT IS IT?	The <b>Capability Snapshot</b> is a cost effective and efficient tool that evaluates the strengths and weaknesses of any type of organization from <b>4 different respondent perspectives</b> (customers, employees, managers, other stakeholders). It evaluates quickly and objectively <b>5 Strategic Challenges</b> based on <b>15 Essential Capabilities</b> , those programs and practices that are crucial to the attainment of the organization's strategic goals.
THE MODEL	OPERATIONS EFFECTIVENESS  •Cost Management •Time Utilization •Quality Improvement  LEARNING CULTURE Employee Involvemen •Competence Development •Teamwork Commitment  •Rethinking Strategy •Redesigning Structure •Reengineering Processes  •Knowledge Leverage
	OPERATIONS EFFECTIVENESS (Doing the right things in the right way) ORGANIZATION AGILITY (Assuring that the organization adapts to change) CUSTOMER SATISFACTION (Delivering outstanding value to customers) INNOVATION OPPORTUNITIES (Seeking and realizing break through innovations) LEARNING CULTURE (Creating conditions that support continuous learning)
ADVANTAGES	<ul> <li>Identifies an organization's strengths and weaknesses and practices that can be improved</li> <li>Identifies implementation priorities within a plan of action for improvements</li> <li>Permits the organization to concentrate on improvements that are the most profitable</li> <li>Enables comparisons among respondent groups and identifies best practices</li> <li>Identifies organization's culture and provides benchmark data against which future evaluations can be compared to measure progress</li> </ul>

## **CHARACTERISTICS**

- Questionnaire customized for each organization
- 4 questions for each Capability (the respondent rates each question on a scale of 0-10)
- Open-ended questions to meet the needs of each organization
- Each category of respondents can be subdivided into major groups and subgroups
- Multiple data capture possibilities (via the Internet, paper pencil kits, telephone interviews with confidentiality of respondents assured)
- Report delivered in written and electronic format
- Information is objective and unbiased
- The aggregated perceptions of all key stakeholders can be compared to determine the degree of alignment (customers, employees, management, other stakeholders)

## **REPORTS**

Reports are produced in modular format (Strategic Challenges, Essential Capabilities, Business Practices, Customer Details, Customer Opinion, Competitive Comparison, Frequency of Distribution, Progress)



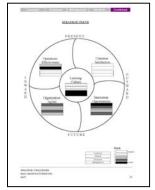
Comparison of Strategic Challenges by Customer groups



Comparison of Essential Capabilities by Employees



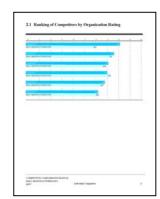
Low ranked practices by Customers



Alignment of all respondents



Customer response sheet



Comparison with Competitors